



John Paul II Assembly 3017

Assembly Meeting Minutes: June 28, 2022

Meeting Called to order: 6:30 p.m.

Presiding Officer: Faithful Navigator Dennis Machuga

No. Members Present: 12

Officer Role Call: X = Present; A = Absent

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| X ___ Faithful Navigator | X ___ Faithful Comptroller | A ___ Faithful Trustee (1 st yr) |
| X ___ Faithful Captain | A ___ Faithful Admiral | X ___ Faithful Trustee (2 nd yr) |
| X ___ Faithful Purser | X ___ Faithful Pilot | X ___ Faithful Trustee (3 rd yr) |
| O ___ Faithful Scribe | A ___ Faithful Inner Sentinel | |
| O ___ Faithful Outer Sentinel | A ___ Faithful Friar | |

Opening Ceremony: The Opening Ceremony was conducted.

Salute to the Flag: The Pledge of Allegiance was recited.

The minutes of the preceding meeting:

- Motion made and seconded to accept minutes as published. Motion passed.

Faithful Friar Report: No Report

Bills read and referred: SK Bob Yuzuik - \$63.80 (\$51.04 – plastic bags; \$12.76 – postage)

Communications: (SK Bob Yuzuik) Operation Jersey Cares thanked us for the \$300 donation. They will be sending a “Thank You” note.

The Faithful Comptroller Report: No Report

The Faithful Purser Report: SK Jean Dion presented 2021-2022 Budget: Income – Budgeted \$2,440. Actual \$2,632. Expenses – Budgeted \$4,425. Actual \$4,238 + current bills. Motion passed to accept budget. Current Checking Balance = \$4,095.58.

The Faithful Navigator Report:

- Exemplifications - August 20, Fayetteville. Same day as Honey Bee Festival. Mention to 3rd degree Knights and notify FN if anyone interested as soon as possible.
- Civic Award – (Awarded by Supreme) – To qualify an Assembly must conduct and report at least 4 varied patriot programs held during the fraternal year
 - 2020/21 – Assembly received the award. Programs featured were “Stars for Troops”, flag retirement ceremony, US flag sale and veterans’ organizations support. Award presented at meeting.
 - 2021/22 – An application was submitted June 26. Programs featured were “Stars for Troops”, Girls Scouts cookies distribution, flag placement/pickup Memorial Day weekend at Garden of Memory Cemetery to honor fallen veterans and first responders and veterans’ organizations support.
- Dash Games – 2nd Assembly Dash Game was Wednesday, June 22. Everything went well. 6 individuals worked. Best night to date for LAMB tips - \$75.95. Tips YTD ≈ \$228. Last scheduled game is Wednesday, July 22. 5 signed up. Need 2 additional volunteers for a Friday night game.
- 2022 Memorial Day Weekend Flag Placement & Pickup – On May 28, 12 Brothers/Spouses placed flags at Garden of Memory Cemetery in Walkertown. To begin, ten individuals were available to place flags. Seven helped remove them on May



John Paul II Assembly 3017

31. In addition, SK Bill Peteritas and wife Carol placed and removed flags at the Holy Cross Columbarium and Cemetery. Thank you to all who participated and a special thanks to Bill for his perseverance in arranging this.

- **We need a coordinator for this activity for next year. Please let the FN know if you can help.**

- Installation of Officers – Plan was to hold ceremony after the 5:15 PM Mass on Thursday, July 21 at St. Leo's. 6 officers have responded with 4/5 accepting the invitation. FN will discuss with to see if number warrants District Master attending. Please reply to FN by the end of this meeting if you have not already done so. Dress code for ceremony was reviewed: Uniform, Tux/social baldric, Dark suit/tie/social baldric, name tag if available.
- No Assembly meeting in July. Officers will meet on Tuesday, July 19 at 6:30 PM in the Salesian Hall meeting room.

Committees Reports:

- **Trustee Report:** No Report
- **Veterans Report:** (SK Bob Yuzuik) Thank you to everyone who helped with the cookies. 35 people participated for a total of 105 hours. With the totals for the last couple of years we have donated over \$438,000 of cookies. Operation Jersey Cares was happy so we should get them again next year.

Unfinished/Old Business:

- New Cabinet Update – SK Al Livelsberger discussed 2 locked cabinets in closet with Bernadette. She knows what they are and said to give her a couple of days to take care of them. Al passed around a sign-up sheet to help remove the cabinets and shelves. Suggestion to keep cabinets and shelves for additional storage. SK Al said he needed to check the area. FN suggested to present sketch to Father for approval before anything is placed in the closet. Question was raised if there will be room in the closet to store the cemetery flags in the closet. SK Al said there should be.

New Business:

- Annual Assembly Audit Report due August 1. Suggestion to approve at the officers' meeting on July 19.
- Motion passed to donate \$150 to the Knights Ukraine Solidarity Fund.
- SK Matt Mahler was awarded the Sir Knight of the Year award for 2021/22 fraternal year.

Report of the 3rd Degree: (WGK and SK David Kempka):

- 2022/23 Council officers will be posted on the website after June 30.
- Honey Bee Festival is Saturday, August 20. Need volunteers to sign up on-line.

Other Business:

- SK Steve Salvitti requested that, in the future, the event coordinator notify all volunteers of date/time changes.
- Snacks provided by FN Dennis Machuga.

Closing Ceremony: The Closing Ceremony was conducted.

Meeting Adjourned: 7:05 p.m.

Attest: *Carl Darkes*



John Paul II Assembly 3017

Faithful Scribe