



John Paul II Assembly 3017

Assembly Meeting Minutes: August 23, 2022

Meeting Called to order: 6:33 p.m.

Presiding Officer: Faithful Navigator Dennis Machuga

No. Members Present: 12

Officer Role Call: X = Present; A = Absent

X__ Faithful Navigator	X__ Faithful Comptroller	X__ Faithful Trustee (1 st yr)
X__ Faithful Captain	E__ Faithful Admiral	X__ Faithful Trustee (2 nd yr)
X__ Faithful Purser	X__ Faithful Pilot	X__ Faithful Trustee (3 rd yr)
X__ Faithful Scribe	A__ Faithful Inner Sentinel	
A__ Faithful Outer Sentinel	A__ Faithful Friar	

Opening Ceremony: The Opening Ceremony was conducted. SK Richard Phillips volunteered as the Faithful Admiral.

Salute to the Flag: The Pledge of Allegiance was recited.

The minutes of the preceding meeting:

- Motion made and seconded to accept minutes as published. Motion passed.

Faithful Friar Report: No Report

Bills read and referred:

- SK Bob Yuzuik, Sr. - \$58.40 (postage & plastic bags for stars for veterans). SK Jean Dion mentioned that we are buying the plastic bags (2000) almost every other month and asked Bob to check if he could get a better price if he increased the order.
- FN Dennis Machuga - \$6.41 (engraving for Sir Knight of The Year Plaque.)

Communications:

- FN Dennis Machuga received a “Thank You” note from Operation Jersey Cares for our \$300 donation.

The Faithful Comptroller Report: No Report

The Faithful Purser Report: Only change to our balance is tonight’s bills and the \$150 donation to the Knights of Columbus Charities for the Ukraine. Checkbook balance is \$3,882.00.

- Jean Dion reviewed the 2022-2023 budget. A copy of the budget will be emailed to the members and will serve as the 2nd reading. The budget will be voted on at the September meeting.

The Faithful Navigator Report:

- A transfer into our Assembly, Richard Wallace, introduced himself.
- An officers meeting was held on July 19th to develop the 2022-2023 Activity Plan & Budget Proposal. The Activity Plan is posted on the website. The current list of Assembly Officers is also posted on the website.
- The Annual Assembly Audit (2021-2022) Report was completed and submitted to Supreme on July 29th. Thanks to SKs Jim Foreman & Jean Dion for driving this effort.
- Installation of Officers – Was held at St. Leo’s on July 21st. Officers from the Triad Assembly, St. Leo’s and Holy Cross participated. The ceremony was conducted by Regional Marshall SK Jean Dion. Four (4) from Holy Cross participated...a poor turnout.



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Afterwards the group of approximately 25 dined in W-S. Our Assembly should consider hosting this event next year.

- Dash Games – 3rd Assembly Dash game was July 22nd. Thanks to Scott & Elizabeth Thomas, and Carl Darkes we had five (5) volunteers. **“WE GOT SLAMMED!”** We could have used three (3) more volunteers. It was an extremely busy Friday night. In looking at next year, we’ll need better staffing for any Friday night games.
- “Thanks” to those who have signed up for meeting snacks. A sign-up sheet is on the website. This year we are asking that each brother who enjoys snacks after the meeting donate whatever they can to help defray the cost. A nominal contribution of \$1/\$2 would be appreciated. Snacks tonight are being provided by SK Bob Yuzuik, Sr.
- Reviewed 2022-2023 Activity Plan.
 - Please insure you are reporting any volunteer hours on our website and designate them as “Assembly” hours in the “Remarks” field.
 - SK Matt Mahler volunteered to buy construction paper at Staples for the Halloween and Thanksgiving cards for the veterans.

Committees Reports:

- **Trustee Report:** No Report
- **Veterans Report:** (SK Bob Yuzuik, Sr.) Provided information on the veteran activities and Kernersville Little Theatre from the Action Plan:
 - Sept - Suggestion list from VHVA Christmas donations. List will be sent to Assembly through Constant Contact.
 - Nov - Kernersville Little Theatre 2022-2023 schedule; Proof (Sept), Arsenic and Old Lace (Nov), Seussical (Musical) (Feb & Mar), Into the Woods (June). Suggested Arsenic and Old Lace or Into the Woods because of timing. Suggested buying a season pass for all four plays and sharing with others. Savings of \$2.50 per ticket. Since handling cost through ordering on line is \$5 per ticket Bob suggested purchasing direct through KLT.
- Patriot Award – Programs for this year: Christmas Cards for Veterans; Donate Halloween candy to Oak Ridge Backpack program.

Unfinished/Old Business:

- New Cabinet Update – SK Al Livelsberger presented the cabinet to the Assembly. He thanked SKs Matt Mahler, Steve Salvitti and Carl Darkes for their help in moving it to Salesian Hall. Shelves will be built in the storage room for additional storage.

New Business:

Report of the 3rd Degree:

- Pancake breakfast will begin on Sunday, Sept. 4th. Sign up on our website.

Other Business:

- Honor Guards - One (1) SK present for SK Bob Garlow’s viewing. Eight (8) SKs present for Bob’s funeral. One (1) SK attended inurnment of John Pfundstein from Virginia.

Good of the Order:

- Pete Pulice; Bob Grabowski

Closing Ceremony: The Closing Ceremony was conducted.

Meeting Adjourned: 7:22 p.m.



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Attest: *Carl Darkes*

Faithful Scribe