



John Paul II Assembly 3017

Assembly Meeting Minutes April 25, 2023

Meeting Called to order: 6:30 p.m.

Presiding Officer: Faithful Navigator Dennis Machuga

No. Members Present: 14

Officer Role Call: X = Present; A = Absent

X__ Faithful Navigator	X__ Faithful Comptroller	X__ Faithful Trustee (1 st yr)
X__ Faithful Captain	X__ Faithful Admiral	A__ Faithful Trustee (2 nd yr)
X__ Faithful Purser	X__ Faithful Pilot	A__ Faithful Trustee (3 rd yr)
X__ Faithful Scribe	A__ Faithful Inner Sentinel	
X__ Faithful Outer Sentinel	A__ Faithful Friar	

Opening Ceremony: Conducted

Salute to the Flag: Conducted

Reading of the Minutes: Previous month's minutes approved as distributed.

Faithful Friar Report: No report

Bills read and referred: \$54.90 – New member nametags (SK J. Foreman)

Communications:

- SK R. Yuzuik, Sr. transferred from Assembly #3017 to Assembly #782 effective March 29, 2023.

The Faithful Comptroller Report: No report

The Faithful Purser Report: Bank balance = \$4,432. Report approved.

- Vietnam Veterans Memorial Moving Wall – We will be donating +\$1,000.

The Faithful Navigator Report:

New Sir Knights:

- Congratulations to our three new Sir Knights who participated in the 4th Degree Exemplification on April 15th: Charles Bilconish, LB Clayton, and, Charlie Breeding!

Honor Guard

- Thanks to those Knights who participated in the Palm Sunday (LB Clayton, David Kempka, Dennis Machuga, Richard Wallace, Chuck Tierney), and Holy Thursday (Al Livalsberger, David Kempka, Steve Salvitti, Jean Dion, Dennis Machuga) Honor Guards.

Upcoming Funeral Honor Guard Request

- An Honor Guard has been requested by the family of Sir Knight Frank Feracco for his funeral Mass **Wednesday, May 3rd at 10 a.m.** Brother Sir Knight Frank, an Army veteran, was a Knight for over 43 years in AZ. 4 Knights have signed up. Please contact SK Steve Salvitti, or, the Faithful Navigator if you are able to participate.
 - Assembly voted to add Frank's name to our Deceased Knights' Plague.

Vietnam Veterans Memorial Moving Wall

- Hours available – Thursday, April 27 – Noon – 8 p.m.;
Friday, April 28 – 8 a.m. – 8 p.m. (Black Hawk Helicopter Fly-by at 8:15 a.m. & Opening Ceremony at 8:30 a.m.); Monday, May 1 – 8 a.m. – Noon



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Agenda Items:

April

- 25 Officer Nominations (New Business) – 1st reading.
- 30 - "To Be a Patriot Award" - District Master entry deadline

May

- 1 Officer nominations – 2nd reading (email)
- 23 Assembly Meeting: Officer Nominations- 3rd reading & vote
- 26 Flag Placement-9:30 a.m. (Friday - rain date). All Knights & family members over 12 are invited.
- 30 Flag Pick Up – 9:30 a.m.
- 30 Dash fundraising game #1 – 6 people signed up. We could use 1 or 2 more because of Memorial Day weekend. Please sign up on website.

June

- 8 Corpus Christi (Thurs., June 8th) - Honor Guard requested. Fr. Carter working on schedule.
- 10 Flag Retirement Ceremony (Sat) - @ Holy Cross. SN Steve Salvitti has agreed to help coordinate.
- 25 Assembly Meeting
- 30 "Civic Award" Application-Supreme deadline
- 30 – End of fraternal year

Committees Reports:

- **Trustees:** No report
- **Unfinished/Old Business:**
 - Vietnam Veterans Memorial Moving Wall: April 27-May 1, 2023. VFW will need help. SK Jean Dion will distribute the schedule when he receives it.

New Business:

- Presented 2022-2023 Sir Knight of the Year certificate to SK Matt Mahler – Congratulations.
- Flag Retirement Planning
 - Schedule Church – FN D. Machuga (Kitchen & Picnic area requested)
 - Bulletin announcement, collect flags from parishioners?, lector notes
 - Kernersville news?
 - Contact Scouts-FN D. Machuga (WIP)
 - Honor Guards:
 - Police Dept. – SK P. Pulice
 - Fire Dept. – SK P. Pulice
 - American Legion – SK J. Foreman
 - East Forsyth ROTC – SK LB Clayton
 - Kernersville News – FN D. Machuga & SK C. Tierney
 - Mayor Dawn Morgan & Aldermen – SK C. Tierney
 - 'Day Of' help': Tent, Audio system, readers, burning container/wood, doughnuts, drinks (water, lemonade)
- 2023-2024 Officer Nominations Slate: Read. See below for slate.



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New Business: (Cont.)

- 4th degree uniform subsidy
 - Motion made and passed for Assembly to subsidize up to \$150 of the cost contingent on the Sir Knight participating in at least 5 Assembly activities, retroactive for prior purchased uniforms if the sir Knight so desires.
- Sir Knight Transfer
 - SK Matt Henze will be transferring back to the Assembly.
- Assembly Voucher System
 - Motion made and passed to adopt the voucher system recently imposed by the Council for all payments. (Blank voucher attached.)

Report of the 3rd Degree: WDGK C. Darkes

- Still time to sign up to help at the State Convention April 28 - 30

Other Business:

- Snacks provided by FN D. Machuga

Good of the Order:

Closing Ceremony: Conducted

Meeting Adjourned: 7:32 p.m.

2023-2024 Officer Nominations

Faithful Navigator	Carl Darkes
Faithful Friar	Father Noah Carter, S.T.L.
Faithful Comptroller	Dennis Machuga
Faithful Captain	Chuck Tierney
Faithful Admiral	Pete Pulice
Faithful Purser	Jean Dion
Faithful Pilot	Al Livelsberger
Faithful Scribe	Richard Wallace
Inner Sentinel	Bruce Wagner
Outer Sentinel	Charles Bilconish
First Year Trustee	L.B. Clayton
Second Year Trustee	Matt Mahler
Third Year Trustee	David Kempka
Color Corp Commander	Steve Salvitti



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VOUCHER #_____.

DATE:_____

To:_____ Faithful Purser

Pay to the order of: _____.

Attention of: _____.

Address: _____.

City: _____ State: _____ Zip Code: _____.

The sum of: _____ Dollars, \$ _____.

In payment for _____.

Proposer (Person requesting funds)

Faithful Comptroller

Check No. _____ Date _____

NOTES: