



John Paul II Assembly 3017
Assembly Meeting Minutes
May 23, 2023

Meeting Called to order: 6:30p.m.

Presiding Officer: Faithful Navigator Dennis Machuga

No. Members Present: 14

Officer Role Call: X = Present; A = Absent

X__ Faithful Navigator	X__ Faithful Comptroller	X__ Faithful Trustee (1 st yr)
X__ Faithful Captain	X__ Faithful Admiral	A__ Faithful Trustee (2 nd yr)
A__ Faithful Purser	X__ Faithful Pilot	A__ Faithful Trustee (3 rd yr)
X__ Faithful Scribe	A__ Faithful Inner Sentinel	
X__ Faithful Outer Sentinel	A__ Faithful Friar	

Opening Ceremony: Conducted

Salute to the Flag: Conducted

Reading of the Minutes: Minutes from previous meeting approved as distributed.

Faithful Friar Report: No Report

Bills read and referred: \$20 – 2 Mass cards for Frank Feracco, Assembly 3017 & 2058.

(Dennis Machuga); \$5.34 – Frank Feracco nameplate for Memorial Plaque. (Dennis Machuga)

Communications:

- FN: “Thank you” note & \$100 contribution from Christine Feracco for honor guard and chalice ceremony for her father.
- FN: “Thank you” note from Mitch Miller, Knights coordinator for Veteran Affairs, for \$100 contribution to National Wheelchair games.

The Faithful Comptroller Report: No Report

The Faithful Purser Report: No Report

The Faithful Navigator Report:

- To Be a Patriot Award submitted – The Moving Wall support. In addition to the \$500 contributed by the Assembly, 10 SKs contributed an additional \$550 for a total contribution of \$1,050.
- Thanks to those Knights who participated in Honor Guard for the funeral Mass of SK Frank Feracco (SK’s Machuga, Kempka, Salvitti, Dion, Clayton, and, Mahler)
- Memorial Day weekend: Confirmed. Flag Placement, Thurs., May 25th, 9:30 a.m. at Garden of Memory in Walkertown. Meet at the flagpole. Rain day Fri., same time. Pick-up Tuesday, May 30th @ 9:30 a.m. Please DO NOT be early for flag pickup. All Knights & family members over 12 are invited. SK Bill & Carol Peteritas will place flags at the Holy Cross Cemetery/Columbarium.
- Corpus Christi Honor Guard: Awaiting details.
- Flag Retirement – June 10th, 9:00 a.m.
- June 25th. Funeral Mass for Deacon Tim Richey.
- July 1st. New fraternal year begins.
- August 1st. Deadline for Annual Assembly Audit...activity through June 30.
- Fourth Degree Exemplification: Aug. 26, 2023, Asheville, NC. Spread the word. Please help recruit candidates.



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- Dash: Tuesday, May 30th fundraising game #1 – 7 people signed up. Looks good. Sat. July 8. Fundraising game #2 - 4 signed up. Need 7. Please consider volunteering.

Reports:

- **Trustees:** No report.
- **Report of the 3rd Degree:** No report.

Unfinished/Old Business:

- **2023-2024 Officer Nominations Slate:**

2023-2024	Proposed Officers
FAITHFUL NAVIGATOR	Carl Darkes
FAITHFUL FRIAR (Not voted on)	Father Noah Carter S.T.L.
FAITHFUL COMPROLLER	Dennis Machuga
FAITHFUL CAPTAIN	Chuck Tierney
FAITHFUL ADMIRAL	Pete Pulice
FAITHFUL PURSER	Jean Dion
FAITHFUL PILOT	Al Livelsberger
FAITHFUL SCRIBE	Richard Wallace
INNER SENTINEL	Bruce Wagner
OUTER SENTINEL	Charles Bilconish
ONE YEAR TRUSTEE	L.B. Clayton
TWO YEAR TRUSTEE	Matt Mahler
THREE YEAR TRUSTEE	Dave Kempka
COLOR CORP COMMANDER (not voted on)	Steve Salvitti

2023-2024 Officer Slate approved. Congratulations to our new officers!

- **Flag Retirement Planning**

- Church
 - Kitchen/Commons/Picnic area scheduled. FN Machuga
 - Bulletin announcement & lector notes submitted. FN Machuga
 - Blue container in church library to collect parishioner flags for retirement. FN Machuga
- Kernersville News. SK Tierney will submit to newspaper.
- Scouts - SK Clayton contacted East Forsyth ROTC – unavailable due to graduation. Discussed purpose of scouts. Still WIP.



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- Timing – Plan on no more than 1 ½ hours. We can find an alternative method to burn any remaining flags.
- SK Pulice - Need fire extinguisher or hose – FN Machuga. We ran a hose from Salesian Hall in the past.
- Honor Guards:
 - Police Dept. – SK Pulice contacted. New police chief has not responded. Will contact tomorrow again.
 - Fire Dept. – SK Pulice contacted. Fire department has committed.
 - VFW American Legion – SK Foreman contacted. Provided details of ceremony at last meeting. Didn't receive much positive response.
 - Should have 4th degree in uniform for raising/lower flag.
- Mayor - SK Tierney contacted. Same day as ground breaking ceremony for Recreation Center. She will attend if possible
- Aldermen. SK Tierney contacted. No reply.
- 'Day Of' help needed; (Put sign-up sheet on website for participants)
 - Tent - Use Knights from shed.
 - Audio system. Extension cord? SK Salvitti
 - Readers - How many needed? SK Salvitti
 - Burning container – FN Machuga
 - Wood
 - Doughnuts – Need someone to pick up donuts.
 - Water/lemonade – Can be provided from Council supplies.
 - Hose – FN Machuga.

New Business:

- Shirts: Order form on website. Order and Payment deadline June 30th.
- Snacks provided by: SK Affeldt
- Presented SK Foreman with Sir Knight of the Year Award. **Congratulations!**

Other Business: None

Good of the Order:

Closing Ceremony: Dedicated to our deceased military and first responders. Remember them this Memorial Day.

Meeting Adjourned: 7:15 p.m.