



John Paul II Assembly 3017

Assembly Meeting Held On: August 25, 2020

(Note: This was a Virtual Meeting)

Meeting Called to order: 7:12 P.M

Presiding Officer: Faithful Navigator Dennis Machuga

No. Members Present: 11

Officer Role Call: X = Present; A = Absent

<u>X</u> Faithful Navigator	<u>X</u> Faithful Comptroller	A-Faithful Trustee - 1
<u>X</u> Faithful Captain	A Faithful Admiral	A-Faithful Trustee - 2
<u>X</u> Faithful Purser	<u>X</u> Faithful Pilot	A-Faithful Trustee - 3
A Faithful Scribe	<u>X</u> Faithful Inner Sentinel	
<u>X</u> Faithful Outer Sentinel	<u>X</u> Faithful Friar	

Opening Ceremonies: Not conducted

Opening Prayer: Hail Mary recited.

Salute to the Flag: The 'Pledge of Allegiance' recited.

The minutes of the preceding meeting were:

- Not read. A "motion to accept" was made and passed. **Faithful Friar Report:** None

Bills read and referred: None

Communications read: None

The Faithful Comptroller Report: (SK Jim Foreman): None

The Faithful Purser Report: (SK Jean Dion):

- Past Faithful Purser Sal Via reported a \$100 check payable to the 'Triad Assembly' is outstanding. Faithful Purser Jean agreed to follow up with the Triad Assembly.
- As of 8-25-2020 the Assembly bank account balance was \$5,206.31.

Committees Report: None

Upcoming Exemplifications – (SK Jean Dion)

- The new District Master will be announced in Sept. Until that time, our District Master is Jack Murray. There is not a Patriotic Degree Exemplification scheduled at this time.

Unfinished/Old Business: (FN Dennis)

- A **Civic Award** application was submitted by PFN Henry Affeldt. This Supreme Council award is a tribute to the spirit of patriotism and national pride exemplified by the Assembly's program of activities. Four projects related to Veterans support were submitted. Receiving support were: Veterans Helping Veterans Heal (VHVH) in W-S; the VA Medical Center (VAMC) in Salisbury, and, Veterans at the ABCCM Veterans' Restoration Quarters (VRQ) in Asheville. Thanks to all who participated in support of these efforts, particularly SK Bob Yuzuik for his leadership.
- **The Assembly Audit** was completed in July. Thank you to SK Sal Vita and SK Jim Foreman.

Trustee Reports: None

New Business: FN



John Paul II Assembly 3017

- A big **“Thank You” to our PFN Henry Affeldt** for an outstanding job leading the Assembly throughout the 2019-20 fraternal year!
- On Aug. 11th, District Marshall SK Jean Dion conducted the **Officer Installation Ceremony**.
- **Faithful Scribe**: Due to a recent change, the Faithful Scribe Officer position needs to be filled. Please contact the Faithful Navigator if you can support the Assembly in this important role.
- An **Officer’s Planning Meeting** was held Aug. 25th. A tentative budget and plan for the year were developed.
 - **The 2020-21 Assembly Activity Plan** was reviewed. It will be updated as the year progresses. A copy will be distributed to the membership.
 - SK Jean stated that **black masks will be required for Color Guard** members during the pandemic. A motion was made and passed to purchase a dozen black masks for Color Guard use.
 - **Flag retirement ceremony**: Barring unforeseen circumstances, we will plan on the event in June, near Flag Day. Arrangements to burn excess flags from the ceremony will be developed.
 - **American flag sale** for Veterans Day: SK Jean agreed to obtain pricing for U.S. manufactured flags. Selling will occur after masses the weekend of Oct. 24/25th...details forthcoming. Fr. Carter suggested picking two/three sizes and selling left over flags at other times.
- **2020-21 budget**: Faithful Purser Jean conducted the 1st review. It will be emailed to the membership as a 2nd reading. The third and final reading, followed by a membership vote will take place at the Sept. meeting.
 - If you have suggestions for fundraising activities this year, please mention them to an Assembly officer.
- **Infrastructure Expenses**: A Webex virtual meetings plan was purchased by the Council. Key advantages: no time limit for meetings, and, a new ‘phone in’ capability. The annual expense is \$175. Cost sharing with the Council was discussed. WGK Ed agreed to review with the Council Officers a proposal of a \$50 Assembly contribution towards this expense. It was noted that the Assembly contributed \$50 towards the Constant Contact expense last year. Also, the next website renewal expense will in July, 2021.

Report of the 3rd Degree: (WGK Ed Christian)

- As discussed, the Council purchased a new **Cisco Webex plan**. There is an opportunity to use it for other meetings (golf, officers, retention, etc.) even after the pandemic.
- All are encouraged to participate in the **Council Fantasy Football league**. In today’s environment, this is an important fundraising activity. NO EXPERIENCE needed.
- **Brother Stan Rigitz** has agreed to Chair the **Pancake breakfast program**.
- **Brother Peter Pollen** is working with Brother **Carl Darkes** in coordinating this year’s **Fruit Sales**.



John Paul II Assembly 3017

- The **Council Membership position is available**. Please contact WGK Ed if you can help.
- The 1st reading of the 2020-21 budget has been completed.

Other Business:

- **Council shirts:** The FN will check with PFN Henry regarding any sources/pricing info. Brother Ray Eveland will also send contact for another potential source.
- **Field Agent Report:** Brother Ray Eveland suggested including the Scouts in the Flag retirement ceremony. Re: virtual meetings - some Councils have seen an increase in membership participation with actual/virtual meetings. Also, the timing for a fraternal benefit will be in Q4, 2020 to incorporate anticipated updated offerings from Supreme.

Closing Ceremonies: Not Conducted.

Closing Prayer: Fr Carter led the Sir Knights in reciting the "Our Father".

Meeting Closed: 7:31 p.m.

Attest: *FN Dennis Machuga*

******* End of Report *******