



John Paul II Assembly 3017
Assembly Meeting Minutes
June 27, 2023

Meeting Called to order: 6:30 p.m.

Presiding Officer: Faithful Navigator Dennis Machuga

No. Members Present: 13

Officer Role Call: X = Present; A = Absent

<u>X</u> Faithful Navigator	<u>A</u> Faithful Comptroller	<u>A</u> Faithful Trustee (1 st yr)
<u>A</u> Faithful Captain	<u>A</u> Faithful Admiral	<u>A</u> Faithful Trustee (2 nd yr)
<u>X</u> Faithful Purser	<u>A</u> Faithful Pilot	<u>A</u> Faithful Trustee (3 rd yr)
<u>X</u> Faithful Scribe	<u>A</u> Faithful Inner Sentinel	
<u>X</u> Faithful Outer Sentinel	<u>A</u> Faithful Friar	

Opening Ceremony: Conducted

Salute to the Flag: Conducted

Reading of the Minutes: Minutes from the previous meeting approved as distributed.

Faithful Friar Report: No Report

Bills read and referred: \$64 for baldrics (Jean Dion); \$24.67 for flags/paint (Dennis Machuga); \$16.01 Chalice engraving (Dennis Machuga); \$8.20 for certificates/folders (Dennis Machuga).

Communications:

- May 19, 2023 Thank you letter from the Director of VA Health Care System in Salisbury, NC (659) for the donation of 100 cartons of Girl Scout cookies.

The Faithful Comptroller Report: No Report

The Faithful Purser Report:

- Balance of \$4,321.70; Deposits: \$8 donation (H. Affeldt), \$10 donation at flag retirement ceremony (Anon), \$100 "Thank You" donation from Christine Feracco re: her Dad's funeral: (SK Frank Feracco).

The Faithful Navigator Report:

- Shirts – Order Form on the website. Orders and payment deadline is June 30th.
- Three years of Assembly monthly meeting minutes have been added to the Knight's website, Assembly tab, at the bottom. Thank you to David Kempka for coordinating with Constant Contact to accomplish this.
- Memorial Day Weekend Flag placement and pick up for deceased veterans, police & fire dept., and, first responders at Gardens of Memory Cemetery: 446 flags were put on graves, not including the Holy Cross cemetery & columbarium. Thank you to everyone who participated. 12 helped with flag placement and 8 in flag pick-up. The Gardens of Memory was very appreciative of our efforts and thoroughness, and, look forward to us doing this again next year. We had 10 extra flags. Assembly will purchase 2 dozen more for next year. Due to the wet weather and many muddy flag sticks and a few soiled flags, all soiled flags were washed and all flag sticks were washed. About 6 flags were repaired.
- Flag Retirement: Saturday, June 10th, 9:00am. In addition to the Knights, the Kernersville Police, Fire Dept. and, Scout Troop 944 (Moravian Church) participated. 353 flags were collected for retirement, 172 were from the church library. About 40



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were retired. The remainder of the flags were delivered to Woodruff Scout camp in Blairsville, GA for the scout's weekly flag retirement ceremonies. The Assembly donated one 5 X 8 flag pole kit to both the Kernersville Police and Fire Depts. Thank you to everyone who helped make this a successful event.

- SK Jean Dion acknowledged SK Richard Wallace for articles & photos placed in the Kernersville News recapping Memorial Day flag placement and Flag Retirement Ceremony. An outstanding job!
- Thanks to those who participated in recent Honor Guards
 - Corpus Christi Honor Guard: June 11th. SKs J. Dion, S. Salvitti, D. Kempka, C. Darkes
 - The June 24th funeral Mass of Grace Lundergan, SKs M. Henze, S. Salvitti, J. Dion, M. Mahler, D. Machuga, LB Clayton, and, K. Olehafen.
- June 22nd: VFW Appreciation Dinner: SKs M. Mahler & J. Dion attended for the Assembly, each receiving a commemorative shirt and medallion.
- Dash: Sat. July 8. Fundraising game #2 - 4 signed up; need 7. Please consider volunteering.
- No Assembly meeting in July.
- Officer Planning Meeting will be held Monday July 17 at 6:30 p.m.
- August 1st. Deadline for Annual Assembly Audit...activity through June 30.
- Fourth Degree Exemplification: Aug. 26, 2023, Asheville, NC. Constant Contact sent out. Please 'spread the word' and help recruit candidates.

Reports:

- **Trustees:** No report
- **Report of the 3rd Degree:**
 - WGK David Kempka asked for help on 6/30 from 10 a.m. -2 p.m. to serve a hot dog lunch for the Vacation Bible School.
 - No July Council Meeting.

Unfinished/Old Business:

- Flag retirement:
 - 'Thank you' notes to the KFD & KPD: Pete & Janice Pulice will send. WFN DM will send note to Scout Troop 944. \$50 Donation to Troop 944 – motion made and seconded to approve.
 - SK Jean Dion proposed adding a second burn barrel; discussion to limit the number of flags burned to keep ceremony to 1.5 hours.

New Business:

- Uniform subsidy: \$150 subsidy requires participation in 5 qualifying activities, including:
 - Honor Guards, Assembly Dash games, Flag Placement and/or Flag Pick Up, Flag Retirement Ceremony participation (any role), Coordinating Flag Retirement ceremony with KDP, KFD, Scouts, other, Coordinating Hockey Game, Coordinating Veterans Clothing, Christmas Collections. Coordinating Wives Appreciation event, and, "Other Activities as approved by the Faithful Navigator".
 - A 'Rebate Subsidy' form will be developed and posted on the website. It is to be submitted to the Worthy Controller, once 5 activities have been completed, for



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approval by the Worthy Controller, Worth Purser, and, the Worthy Faithful Navigator. The specific activity and date completed must be noted on the form.

- Installation of new 2023-2024 Officers
 - Most likely after July 18, if we coordinate with St. Leo and Triad Assembly. FN: “Nice way to start the year.....like changing of the guard, a formal presentation, with dinner.” Fallback position: have it at Holy Cross after a Wednesday Mass. FN to peruse joint Assembly ceremony with Triad Assembly and St. Leo’s.
- Potential Chalice Program
 - There was a discussion of a potential ‘chalice’ program for our Assembly. The FN stated that this is currently in a ‘fact-finding’ stage. There are several areas that need to be investigated, including, church support, costs, developing an ongoing funds management process, and a reliable ongoing outlet for a chalice. The FN discussed some specifics relative to the chalice program at Assembly 2058 in Sierra Vista, AZ which donated the chalice for SK Frank Feracco.

Other Business:

- Snacks provided by FN Dennis Machuga
- SK Pete Pulice expressed the Assembly’s gratitude to SK Jim Foreman (Sir Knight of the Year) who is retiring from the Faithful Comptroller position after 10 years of service...applause

Good of the Order:

- Prayers for Herb Pennington and Phil Lamendola.

Closing Ceremony:

- Closing Remarks by FN, thanking everyone for their support the past 3 years.
- Prayed the ‘Our Father, Hail Mary & Glory Be’

Meeting Adjourned: 7:25 p.m.