**Assembly Minutes**

**August 22, 2023**

**Meeting Called to Order: 6:30 PM**

**Presiding Officer: Faithful Navigator**

**No. Members Present: 13**

**Officer Role Call: X = Present; A = Absent**

 **X Faithful Navigator \_X\_ Faithful Comptroller \_A\_ Faithful Trustee (1st yr)**

 **X Faithful Captain \_X\_ Faithful Admiral \_X\_ Faithful Trustee (2nd yr)**

 **X Faithful Purser \_X\_ Faithful Pilot \_X\_ Faithful Trustee (3rd yr)**

 **X Faithful Scribe \_E \_Faithful Inner Sentinel**

**\_A Faithful Outer Sentinel \_A \_Faithful Friar**

**Opening Ceremony: Our Father**

**Salute to the Flag:**

**Reading of the Minutes of the Previous Meeting: Accepted**

**Faithful Friar Report: No Report**

**Bills read and referred: Bill for shirts PAID; $32.61 paid to FN Carl for donuts – flag retirement ceremony; $12.55 paid to SK Dennis for postage/chalice program, $10 Mass card, $32.03 for engraving Knight of the Year plaque.**

**Communications:**

* **Email from Mitch Miller, VAVS Representative:**
	+ **2023 VHVH Golf Tournament – Thursday, Sept. 14th, 1:00 Shotgun Start, Reynolds Park Golf Course, $75 per golfer, sponsorships available. (same day as parish festival)**

**Faithful Comptroller Report: No Report**

**Faithful Purser Report: $22.50 paid to Supreme for badges; $50 paid to Boy Scout Troop for flag retirement ceremony, shirt monies deposited; reviewed 2023-2024 Proposed Budget**

**Faithful Navigator Report:**

* SK Phil Lamendola’s Services – Thank you to the 16 Knights that participated in the Honor Guard and as scripture readers, and to all the Knights that attended the service.
* Fourth Degree Exemplification: Aug. 26, 2023, Asheville, NC.
* Assembly Dash game rescheduled to Sunday, Sept. 3rd, 5:15 PM report time. Last game of season. 6 signed up, we could use 1 more.
* Assembly needs Veterans Coordinator: for collecting clothing; SK Matt Mahler volunteers.

**Reports:**

* **Trustees: No Reports**
* **Report of the 3rd Degree: No Report**

**Unfinished/Old Business:**

* Uniform subsidy:
	+ $150 subsidy requires participation in 5 qualifying activities, including:

Honor Guards, Assembly Dash games, Flag Placement and/or Flag Pick Up, Flag Retirement Ceremony participation (any role), Coordinating Flag Retirement ceremony with KDP, KFD, Scouts, other, Coordinating Hockey Game, Coordinating Veterans Clothing, Christmas Collections. Coordinating Wives Appreciation event, and, “Other Activities as approved by the Faithful Navigator”.

* + Form and instructions are on our website. “Thank you” SK Dennis Machuga for getting this done.
* **Installation of new 2023-2024 Officers**
	+ A joint Installation with the Triad Assembly was held at Holy Family in Clemmons on Tuesday, August 2nd, with dinner afterwards at The Carriage House in Winston Salem. Regional Marshall Jean Dion presided. 4 officers from our Assembly were in attendance.
* **Potential Chalice Program**
	+ Update - SK Machuga: exploring 3 distribution options – Archdiocese, Cross International, Sacred Heart Mission (Walls, MS)

**New Business:**

* **Honey Bee Festival update – SK Machuga: 15 helpers, record collection of $1,040.53; Thanks to Chuck Tierney for publicity efforts that inform the public.**
* **SK Al Livelsberger discussed the functionality of parish’s REALM platform (effort to locate SWAT Team contacts); 4 SKs painted cry room; 50th Year of Parish – banners discussed, needs Assembly information/history.**

**Other Business:**

* **Coats for Veterans program coming**
* **SK Jim Foreman recognized as 2022-2023 Knight of the Year.**
* **Sept. 14 VHVH Golf Tournament: motion made/accepted for $100 donation**
* **Nov. 18: Right to Life Gala – discussed $250 Assembly sponsorship, deferred to Assembly’s Officers’ Meeting (end of October).**
* **Dec. 3: 40th Anniversary of Council Charter**
* **Snacks provided by SK Pete Pulice.**
	+ **Sign-up sheet on website.**

**Upcoming Events:**

* **Saturday, Aug. 26 - 4th Degree Exemplification – Asheville, NC**
* **Wednesday, Aug. 30 – Assembly Dash Game – Report time 5:15 PM – 6 volunteers**
* **Sunday, Sept. 3 – Assembly Dash Game – Report time 5:15 PM – 6 volunteers**
* **Monday, Sept. 4 – Labor Day**
* **September 27 – next Assembly Meeting**

**Good of the Order: recognizing Veterans in Service**

**Closing Ceremony: honoring the Flag, the Sword, the Cross**

**Meeting Adjourned:** 7:20 PM